



# Hollingbourne Meadows Trust

community & nature working together

## ANNUAL GENERAL MEETING

To be held via Zoom video conference

Tuesday 23 February 2021 at 7.00 p.m.

### AGENDA

1. Introduction and Protocols for Meeting
2. To receive Apologies for Absence.
3. To confirm the Minutes of the Annual General Meeting held on 26 November 2019.
4. To receive the Report of the Board of Trustees/Directors.
5. To receive and, if approved, to adopt the Annual Report and Financial Statements for the year ended 31st December 2019.
6. To elect Trustees/Directors. In accordance with Clause 24 of the Articles of Association, one third of the members of the Board of Trustees/Directors will offer themselves for re-election at the Annual General Meeting.

This year David Ardley will be retiring from the Board by rotation and will be offering himself for re-election at the meeting.

6. To transact any other business which may properly be dealt with at the Annual General Meeting.

The formal business of the AGM will be followed by an update on plans for 2021 and the opportunity for general discussion.

Any questions raised by members in writing by 15 February 2021 will be dealt with during the agenda as appropriate.

If any member would like to appoint a proxy to vote for them at the Annual General meeting please let the trustees/directors know by 15 February 2021 using the contact details below.